

## ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2022 FORM

## Introduction:

This form contains the common-use supplies and equipment (CSE) carried in stock by the Procurement Service – Department of Budget and Management (PS-DBM) that may be purchased by government agencies. Consistent with the DBM Circular No. 2018-10 dated 08 November 2018, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Virtual Store will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPC) in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

## Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store.
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website ([www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)) for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this template otherwise the form will be deemed invalid.
- 5.0 Additional rows for other items may be inserted in PART II, if necessary. Note that this is only applicable in the PART II of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's Virtual Store account
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM at (02) 8-689-7750 local 4004, 4005, 4019, or visit the PS-DBM website ([www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)) for the guide on how to fill-out the APP-CSE.

Note: Consistent with Memorandum Circular No. 2021-1 dated 03 June 2021, issued by AO 25, the APP-CSE for FY 2022 must be submitted on or before **31 August 2021**.

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Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
<b>PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)</b>																										
<b>PESTICIDES OR PEST REPELLENTS</b>																										
1	10191509-IN-A01	INSECTICIDE, aerosol type	can	24	0	0	24	3,344.64	4	0	5	9	1,254.24	24	0	0	24	3,344.64	2	0	0	2	278.72	59.00	139.36	8222.24
<b>PERFUMES OR COLOGNES OR FRAGRANCES</b>																										
2	53131626-HS-S01	LIQUID HAND SANITIZER, 500ml	bottle	0	0	0	0	0.00	2	0	0	2	302.86	0	0	0	0	0.00	0	0	0	0	0.00	2.00	151.43	302.86
<b>ALCOHOL OR ACETONE BASED ANTISEPTICS</b>																										
3	12191601-AL-E04	ALCOHOL, Ethyl, 68%-72%, 500 ml	bottle	11	3	5	19	1,264.64	5	0	5	10	665.60	7	0	5	12	798.72	4	0	5	9	599.04	50.00	66.56	3328.00
4	12191601-AL-E03	ALCOHOL, ethyl, 68%-72%, 1 Gallon	gallon	6	0	0	6	2,327.52	8	0	0	8	3,103.36	5	0	0	5	1,939.60	6	0	0	6	2,327.52	25.00	387.92	9698.00
5	51471901-AL-I01	ALCOHOL, isopropyl, 68%- 72%, 500ml (-5ml)	bottle	20	0	0	20	871.60	15	3	0	18	784.44	25	0	0	25	1,089.50	5	0	0	5	217.90	68.00	43.58	2963.44
6	51471901-AL-I02	ALCOHOL, isopropyl, 68%-72%, scented, 3.785 liters	gallon	4	0	3	7	3,185.00	4	2	3	9	4,095.00	5	1	3	9	4,095.00	4	1	0	5	2,275.00	30.00	455.00	13650.00
7	51471505-PO-P01	POVIDONE IODINE, 10 % solution, 120 ml	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	207.75	0.00
<b>COLOR COMPOUNDS AND DISPERSIONS</b>																										
8	12171703-SI-P01	INK, for stamp pad	bottle	5	0	0	5	157.60	3	1	0	4	126.08	3	0	0	3	94.56	1	0	0	1	31.52	13.00	31.52	409.76
<b>FILMS</b>																										
9	13111203-AC-F01	ACETATE	roll	0	0	0	0	0.00	1	0	0	1	847.82	0	0	0	0	0.00	0	0	0	0	0.00	1.00	847.82	847.82
10	13111201-CF-P01	CARBON FILM, A4	box	1	0	0	1	221.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	221.00	221.00
11	13111201-CF-P02	CARBON FILM, legal	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	208.52	0.00
<b>PAPER MATERIALS AND PRODUCTS</b>																										
12	14111525-CA-A01	CARTOLINA, assorted colors	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	83.72	0.00
13	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280 X 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	882.55	0.00
14	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280 X 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1029.60	0.00
15	14111506-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 280 X 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1528.80	0.00



Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year		
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
53	41112224-TG-T02	THERMOGUN	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2532.40	0.00	
<b>LIGHTING AND FIXTURES AND ACCESSORIES</b>																											
54	39101628-LT-L01	LINEAR TUBE, Light Emitting Diode (LED), 18 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	205.82	0.00	
55	39101628-LB-L01	LIGHT BULB, Light Emitting Diode (LED)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	82.16	0.00	
<b>MEASURING AND OBSERVING AND TESTING EQUIPMENT</b>																											
56	41111604-RU-P02	RULER, plastic, 450mm	piece	9	0	0	9	159.12	6	0	0	6	106.08	3	0	0	3	53.04	2	0	0	2	35.36	20.00	17.68	353.60	
<b>CLEANING EQUIPMENT AND SUPPLIES</b>																											
57	47131812-AF-A01	AIR FRESHENER, aerosol type	can	23	1	0	24	2,165.28	12	2	0	14	1,263.08	24	0	0	24	2,165.28	10	0	0	10	902.20	72.00	90.22	6495.84	
58	47131604-BR-S01	BROOM, soft, tambo	piece	25	0	0	25	3,406.00	14	1	2	17	2,316.08	23	0	0	23	3,133.52	12	0	0	12	1,634.88	77.00	136.24	10490.48	
59	47131604-BR-T01	BROOM, stick, ting-ting	piece	17	0	0	17	309.40	12	0	0	12	218.40	12	0	0	12	218.40	12	0	0	12	218.40	53.00	18.20	964.60	
60	47131829-TB-C01	CLEANER, toilet and urinal	bottle	9	0	0	9	374.40	4	0	0	4	166.40	10	0	0	10	416.00	3	0	0	3	124.80	26.00	41.60	1081.60	
61	47131805-CL-P01	CLEANSER, scouring powder	can	5	0	0	5	119.60	0	0	0	0	0.00	5	0	0	5	119.60	0	0	0	0	0.00	10.00	23.92	239.20	
62	47131811-DE-B02	DETERGENT BAR, 140g	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8.30	0.00	
63	47131811-DE-P03	DETERGENT POWDER, all-purpose, 1kg	pack	0	0	0	0	0.00	1	0	0	1	54.08	0	0	0	0	0.00	1	0	0	1	54.08	2.00	54.08	108.16	
64	47131803-DS-A01	DISINFECTANT SPRAY, aerosol type	can	6	0	5	11	1,418.56	9	2	5	16	2,063.36	7	0	5	12	1,547.52	7	2	0	9	1,160.64	48.00	128.96	6190.08	
65	47131601-DU-P01	DUST PAN, non-rigid plastic	piece	11	0	0	11	273.13	6	0	0	6	148.98	6	0	0	6	148.98	5	0	0	5	124.15	28.00	24.83	695.24	
66	51241552-SH-S01	SODIUM HYPOCHLORITE, 3.785 liters	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	131.25	0.00	
67	73101612-HS-L01	LIQUID HAND SOAP, 500mL	bottle	6	0	0	6	617.76	2	1	2	5	514.80	0	0	0	0	0.00	1	0	0	1	102.96	12.00	102.96	1235.52	
68	47131802-FW-P02	FLOOR WAX, paste type, red	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	309.76	0.00	
69	47131830-FC-A01	FURNITURE CLEANER, aerosol type	can	3	0	0	3	360.36	3	0	2	5	600.60	4	0	0	4	480.48	2	0	0	2	240.24	14.00	120.12	1681.68	
70	47121804-MP-B01	MOP BUCKET, heavy duty, hard plastic	unit	1	0	0	1	2,288.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	2288.00	2288.00	
71	47131613-MP-H02	MOPHANDLE, heavy duty, screw type	piece	5	0	0	5	624.00	0	0	0	0	0.00	5	0	0	5	624.00	0	0	0	0	0.00	10.00	124.80	1248.00	
72	47131619-MP-R01	MOPHEAD, made of rayon	piece	5	0	0	5	618.80	0	0	5	5	618.80	5	0	0	5	618.80	0	0	0	0	0.00	15.00	123.76	1856.40	
73	47131501-RG-C01	RAGS, all cotton	bundle	14	0	0	14	753.48	1	1	5	7	376.74	11	0	0	11	592.02	1	1	0	2	107.64	34.00	53.82	1829.88	
74	47131602-SC-N01	SCOURING PAD	pack	1	0	0	1	112.32	0	0	1	1	112.32	1	0	0	1	112.32	0	0	0	0	0.00	3.00	112.32	336.96	
75	47121701-TB-P04	TRASHBAG, GPP specs, black, 940mmx1016mm	pack	53	0	0	53	7,138.04	3	0	0	3	404.04	53	0	0	53	7,138.04	3	0	0	3	404.04	112.00	134.68	15084.16	
76	47121702-WB-P01	WASTEBASKET, non-rigid plastic	piece	12	0	0	12	335.52	3	0	0	3	83.88	11	0	0	11	307.56	1	0	0	1	27.96	27.00	27.96	754.92	
<b>INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES</b>																											
77	43211507-DSK001	DESKTOP FOR BASIC USERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	24,793.60	0.00	
78	43211507-DSK002	DESKTOP FOR MID-RANGE USERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	42,390.40	0.00	
79	43211503-LAP001	LAPTOP FOR MID-RANGE USERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	41,392.00	0.00	
80	43201827-HD-X02	EXTERNAL HARD DRIVE, 1 TB	piece	0	0	0	0	0.00	0	0	1	1	2,598.84	0	0	0	0	0.00	0	0	0	0	0.00	1.00	2598.84	2598.84	
81	43202010-FD-U01	FLASH DRIVE, 16 GB	piece	3	1	0	4	669.76	2	2	2	6	1,004.64	2	0	0	2	334.88	1	0	0	1	167.44	13.00	167.44	2176.72	
82	43211708-MO-O01	MOUSE, OPTICAL, USB connection type	unit	1	0	0	1	111.30	0	0	3	3	333.90	1	0	0	1	111.30	0	0	0	0	0.00	5.00	111.30	556.50	
83	43211708-MO-O02	MOUSE, WIRELESS, USB	unit	2	1	0	3	462.00	0	0	2	2	308.00	1	0	0	1	154.00	0	0	0	0	0.00	6.00	154.00	924.00	
84	43212102-PR-D02	PRINTER, impact, dot matrix, 24 pins, 136 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	38100.97	0.00	
85	43212102-PR-D01	PRINTER, impact, dot matrix, 9 pins, 80 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	9191.52	0.00	
86	43212105-PR-L01	PRINTER, laser, monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	724.88	0.00	
87	43212105-PR-L02	PRINTER, laser, colored	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7899.00	0.00	
<b>OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES</b>																											





Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
168	44103105-HP-Y48	Ink Cartridge, HP C9400A (HP72) 69ml Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.80	0.00
169	44103105-HP-G48	Ink Cartridge, HP C9401A (HP72) 69ml Gray	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.80	0.00
170	44103105-HP-B48	Ink Cartridge, HP C9403A (HP72) 130ml Matte Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3016.00	0.00
171	44103105-HP-B17	INK CART, HP CC640WA, (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	769.60	0.00
172	44103105-HP-T17	INK CART, HP CC643WA, (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	915.20	0.00
173	44103105-HP-B35	INK CART, HP CD887AA, (HP703), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.08	0.00
174	44103105-HP-T35	INK CART, HP CD888AA, (HP703), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.08	0.00
175	44103105-HX-C40	INK CART, HP CD972AA, (HP 920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	641.68	0.00
176	44103105-HX-M40	INK CART, HP CD973AA, (HP 920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	641.68	0.00
177	44103105-HX-Y40	INK CART, HP CD974AA, (HP 920XL), Yellow,	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	641.68	0.00
178	44103105-HX-B40	INK CART, HP CD975AA, (HP 920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1346.80	0.00
179	44103105-HP-B20	INK CART, HP CH561WA, (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	756.08	0.00
180	44103105-HP-T20	INK CART, HP CH562WA, (HP61), Tricolor	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	931.84	0.00
181	44103105-HP-B49	Ink Cartridge, HP CH565A (HP82) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1944.80	0.00
182	44103105-HP-C49	Ink Cartridge, HP CH566A (HP82) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1539.20	0.00
183	44103105-HP-M49	Ink Cartridge, HP CH567A (HP82) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1539.20	0.00
184	44103105-HP-Y49	Ink Cartridge, HP CH568A (HP82) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1539.20	0.00
185	44103105-HX-B43	INK CART, HP CN045AA, (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1786.72	0.00
186	44103105-HX-C43	INK CART, HP CN046AA, (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1326.00	0.00
187	44103105-HX-M43	INK CART, HP CN047AA, (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1326.00	0.00
188	44103105-HX-Y43	INK CART, HP CN048AA, (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1326.00	0.00
189	44103105-HP-B36	INK CART, HP CN692AA, (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.08	0.00
190	44103105-HP-T36	INK CART, HP CN693AA, (HP704), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.08	0.00
191	44103105-HP-B33	INK CART, HP C2107AA, (HP678), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.08	0.00
192	44103105-HP-T33	INK CART, HP C2108AA, (HP678), Tricolor	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.08	0.00
193	44103105-HP-B42	INK CART, HP C2121A (HP685A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	312.00	0.00
194	44103105-HP-C33	INK CART, HP C2122A (HP685A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	256.88	0.00
195	44103105-HP-M33	INK CART, HP C2123A (HP685A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	256.88	0.00
196	44103105-HP-Y33	INK CART, HP C2124A (HP685A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	256.88	0.00
197	44103105-HP-T43	Ink Cartridge, HP F6V26AA (HP680) Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	405.60	0.00
198	44103105-HP-B43	Ink Cartridge, HP F6V27AA (HP680) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	405.60	0.00
199	44103105-HP-C50	Ink Cartridge, HP L0S51AA (HP955) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	995.75	0.00
200	44103105-HP-M50	Ink Cartridge, HP L0S54AA (HP955) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	995.75	0.00
201	44103105-HP-Y50	Ink Cartridge, HP L0S57AA (HP955) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	995.75	0.00
202	44103105-HP-B50	Ink Cartridge, HP L0S60AA (HP955) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4956.60	0.00
203	44103105-HX-C48	Ink Cartridge, HP L0S63AA (HP955XL) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1212.64	0.00
204	44103105-HX-M48	Ink Cartridge, HP L0S66AA (HP955XL) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1212.64	0.00
205	44103105-HX-Y48	Ink Cartridge, HP L0S69AA (HP955XL) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1212.64	0.00
206	44103105-HX-B48	Ink Cartridge, HP L0S72AA (HP955XL) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1644.24	0.00
207	44103105-HP-C51	Ink Cartridge, HP T6L89AA (HP905) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	453.62	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
208	44103105-HP-M51	Ink Cartridge, HP T6L93AA (HP905) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	453.62	0.00
209	44103105-HP-Y51	Ink Cartridge, HP T6L97AA (HP905) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	453.62	0.00
210	44103105-HP-B51	Ink Cartridge, HP T6M01AA (HP905) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	741.28	0.00
211	44103112-EP-R05	RIBBON CART, EPSON C13S015516 (#8750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	77.43	0.00
212	44103112-EP-R07	RIBBON CART, EPSON C13S015531 (S015086), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	736.32	0.00
213	44103112-EP-R13	RIBBON CART, EPSON C13S015632, Black	cart	0	0	0	0	0.00	0	4	0	4	311.76	0	2	0	2	155.88	0	3	0	3	233.82	9.00	77.94	701.46
214	44103103-BR-B03	TONER CART, BROTHER TN-2025, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2685.28	0.00
215	44103103-BR-B04	TONER CART, BROTHER TN-2130, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1892.80	0.00
216	44103103-BR-B05	TONER CART, BROTHER TN-2150, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2685.28	0.00
217	44103103-BR-B09	TONER CART, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3567.20	0.00
218	44103103-BR-B11	TONER CART, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5002.40	0.00
219	44103103-HP-B12	TONER CART, HP CB435A, Black	cart	1	0	0	1	3,380.00	0	0	0	0	0.00	1	0	0	1	3,380.00	0	0	0	0	0.00	2.00	3380.00	6760.00
220	44103103-HP-B14	TONER CART, HP CB540A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3337.36	0.00
221	44103103-HP-B18	TONER CART, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7332.00	0.00
222	44103103-HP-B21	TONER CART, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3952.00	0.00
223	44103103-HP-B22	TONER CART, HP CE285A (HP85A), Black	cart	2	0	0	2	6,864.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	3432.00	6864.00
224	44103103-HP-B23	TONER CART, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2614.56	0.00
225	44103103-HP-C23	TONER CART, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2542.80	0.00
226	44103103-HP-Y23	TONER CART, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2542.80	0.00
227	44103103-HP-M23	TONER CART, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2542.80	0.00
228	44103103-HP-B24	TONER CART, HP CE320A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2916.16	0.00
229	44103103-HP-C24	TONER CART, HP CE321A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3072.16	0.00
230	44103103-HP-Y24	TONER CART, HP CE322A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3072.16	0.00
231	44103103-HP-M24	TONER CART, HP CE323A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3072.16	0.00
232	44103103-HP-B25	TONER CART, HP CE390A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8476.00	0.00
233	44103103-HP-B26	TONER CART, HP CE400A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6900.40	0.00
234	44103103-HP-C26	TONER CART, HP CE401A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	10193.04	0.00
235	44103103-HP-Y26	TONER CART, HP CE402A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	10193.04	0.00
236	44103103-HP-M26	TONER CART, HP CE403A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	10193.04	0.00
237	44103103-HP-B27	TONER CART, HP CE410A, (HP305), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4201.60	0.00
238	44103103-HP-C27	TONER CART, HP CE411A, (HP305), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6011.20	0.00
239	44103103-HP-Y27	TONER CART, HP CE412A, (HP305), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6011.20	0.00
240	44103103-HP-M27	TONER CART, HP CE413A, (HP305), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6011.20	0.00
241	44103103-HP-B28	TONER CART, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4466.80	0.00
242	44103103-HX-B28	TONER CART, HP CE505X, Black, high cap	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7332.00	0.00
243	44103103-HP-B52	Toner Cartridge, HP CF217A (HP17A) Black Laser Jet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3044.08	0.00
244	44103103-HP-B53	Toner Cartridge, HP CF226A (HP26A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5787.60	0.00
245	44103103-HP-B55	Toner Cartridge, HP CF280A, LaserJet Pro M401/M425	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5200.00	0.00
246	44103103-HP-B51	TONER CART, HP CF280XC, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	9004.32	0.00
247	44103103-HP-B56	Toner Cartridge, HP CF281A (HP81A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8606.00	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
248	44103103-HP-B57	Toner Cartridge, HP CF283A (HP83A) LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3241.70	0.00
249	44103103-HX-B51	Toner Cartridge, HP CF283XC (HP83X) Black LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4056.00	0.00
250	44103103-HP-B58	Toner Cartridge, HP CF287A (HP87) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	10051.00	0.00
251	44103103-HX-B52	Toner Cartridge, HP CF325XC (HP25X) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	13156.00	0.00
252	44103103-HP-B60	Toner Cartridge, HP CF350A Black LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2901.60	0.00
253	44103103-HP-C60	Toner Cartridge, HP CF351A Cyan LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2953.60	0.00
254	44103103-HP-Y60	Toner Cartridge, HP CF352A Yellow LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2953.60	0.00
255	44103103-HP-M60	Toner Cartridge, HP CF353A Magenta LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2953.60	0.00
256	44103103-HP-B61	Toner Cartridge, HP CF360A (HP508A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7056.40	0.00
257	44103103-HP-C61	Toner Cartridge, HP CF361A (HP508A) Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8846.24	0.00
258	44103103-HP-Y61	Toner Cartridge, HP CF362A (HP508A) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8846.24	0.00
259	44103103-HP-M61	Toner Cartridge, HP CF363A (HP508A) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8846.24	0.00
260	44103103-HP-B62	Toner Cartridge, HP CF400A (HP201A) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3429.78	0.00
261	44103103-HP-C62	Toner Cartridge, HP CF401A (HP201A) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4043.83	0.00
262	44103103-HP-Y62	Toner Cartridge, HP CF402A (HP201A) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4043.83	0.00
263	44103103-HP-M62	Toner Cartridge, HP CF403A (HP201A) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4043.83	0.00
264	44103103-HP-B63	Toner Cartridge, HP CF410A (HP410A) black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4440.80	0.00
265	44103103-HX-B54	Toner Cartridge, HP CF410XC (HP410XC) black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7441.20	0.00
266	44103103-HP-C63	Toner Cartridge, HP CF411A (HP410A) cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5616.00	0.00
267	44103103-HX-C54	Toner Cartridge, HP CF411XC (HP410XC) cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7472.40	0.00
268	44103103-HP-Y63	Toner Cartridge, HP CF412A (HP410A) yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5616.00	0.00
269	44103103-HX-Y54	Toner Cartridge, HP CF412XC (HP410XC) yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7472.40	0.00
270	44103103-HP-M63	Toner Cartridge, HP CF413A (HP410A) magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5616.00	0.00
271	44103103-HX-M54	Toner Cartridge, HP CF413XC (HP410XC) magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7472.40	0.00
272	44103103-HP-B34	TONER CART, HP Q2612A, Black	cart	1	0	0	1	3,900.00	1	4	0	5	19,500.00	3	2	0	5	19,500.00	1	2	0	3	11,700.00	14.00	3900.00	54600.00
273	44103103-HP-B48	TONER CART, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4399.20	0.00
274	44103103-SA-B06	TONER CART, SAMSUNG MLT-D101S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3406.00	0.00
275	44103103-SA-B07	TONER CART, SAMSUNG MLT-D103S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2350.40	0.00
276	44103103-SA-B08	TONER CART, SAMSUNG MLT-D104S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2454.40	0.00
277	44103103-SA-B09	TONER CART, SAMSUNG MLT-D105L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3380.00	0.00
278	44103103-SA-B14	TONER CART, Samsung MLT-D108S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2875.58	0.00
279	44103103-SA-B21	TONER CART, Samsung MLT-D203E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7259.20	0.00
280	44103103-SA-B18	TONER CART, Samsung MLT-D203L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3458.00	0.00
281	44103103-SA-B20	TONER CART, Samsung MLT-D203U, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6442.80	0.00
282	44103103-SA-B12	TONER CART, SAMSUNG MLT-D205E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7321.14	0.00
283	44103103-SA-B05	TONER CART, SAMSUNG MLT-D205L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3962.24	0.00
284	44103103-SA-B10	TONER CART, SAMSUNG SCX-D6555A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4066.40	0.00
285	44103103-BR-B15	TONER CART, BROTHER TN-3478, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6370.00	0.00
286	44103103-CA-B00	TONER CART, CANON CRG 324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	13399.36	0.00

**AUDIO AND VISUAL EQUIPMENT AND SUPPLIES**



Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
287	45121517-DO-C02	DOCUMENT CAMERA, 8 MP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	23623.60	0.00	
288	45111609-MM-P01	MULTIMEDIA PROJECTOR	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	17472.00	0.00	
<b>FLAG OR ACCESSORIES</b>																											
289	55121905-PH-F01	PHILIPPINE NATIONAL FLAG	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	284.84	0.00	
<b>PRINTED PUBLICATIONS</b>																											
290	55101524-RA-H01	HANDBOOK (RA 9184), 8th edition	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	37.21	0.00	
<b>FIRE FIGHTING EQUIPMENT</b>																											
291	46191601-FE-M01	FIRE EXTINGUISHER, dry chemical	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1144.00	0.00	
292	46191601-FE-H01	FIRE EXTINGUISHER, pure HCFC	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5613.25	0.00	
<b>CONSUMER ELECTRONICS</b>																											
293	52161535-DV-R01	DIGITAL VOICE RECORDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6415.64	0.00	
<b>FURNITURE AND FURNISHINGS</b>																											
294	56101504-CM-B01	MONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	303.68	0.00	
295	56101504-CM-W01	MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	301.60	0.00	
296	56101519-TM-S01	MONOBLOC TABLE, white	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1235.52	0.00	
297	56101519-TM-S02	MONOBLOC TABLE, beige	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1088.88	0.00	
<b>ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES</b>																											
298	60121413-CB-P01	CLEARBOOK, 20 Transparent pockets, A4	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	37.04	0.00	
299	60121413-CB-P02	CLEARBOOK, 20 Transparent pockets, Legal	piece	2	0	0	2	76.82	2	0	0	2	76.82	1	0	0	1	38.41	0	0	0	0	0.00	5.00	38.41	192.05	
300	60121534-ER-P01	ERASER, plastic/rubber	piece	9	0	0	9	39.33	11	1	5	17	74.29	10	0	0	10	43.70	10	0	0	10	43.70	46.00	4.37	201.02	
301	60121524-SP-G01	SIGN PEN, black	piece	44	5	25	74	1,499.24	45	4	25	74	1,499.24	50	2	25	77	1,560.02	30	2	0	32	648.32	257.00	20.26	5206.82	
302	60121524-SP-G02	SIGN PEN, blue	piece	23	0	25	48	972.48	18	2	15	35	709.10	24	0	5	29	587.54	18	2	0	20	405.20	132.00	20.26	2674.32	
303	60121524-SP-G03	SIGN PEN, red	piece	17	0	0	17	344.42	6	0	0	6	121.56	14	0	0	14	283.64	5	0	0	5	101.30	42.00	20.26	850.92	
304	60121124-WR-P01	WRAPPING PAPER, kraft	pack	1	0	0	1	154.84	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	154.84	154.84	
<b>SOFTWARE</b>																											
1	43231513-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
3	43232004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
4	43232107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
5	43232202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
6	43232304-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
7	43232402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
8	43232505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
9	43232603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
10	43232701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
11	43232802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
12	43232905-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
13	43233004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
14	43233205-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
15	43233405-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year			
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT						
16	4323501-SFT-016	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
<b>PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)</b>																											
1	40101701-AC-W01	Air Conditioning Unit, Window Inverter Type				0	0.00					0	0.00					0	0.00				0	0.00	0.00	0.00	0.00
2	40101701-AC-S01	Air Conditioning Unit, Split Type				0	0.00					0	0.00					0	0.00				0	0.00	0.00	0.00	0.00
3	44111905-WB-N01	White Board				0	0.00					0	0.00					0	0.00				0	0.00	0.00	0.00	0.00
4	44111911-WB-D01	White Board, Digital				0	0.00					0	0.00					0	0.00				0	0.00	0.00	0.00	0.00
5	52161505-TV-S01	SMART Television				0	0.00					0	0.00					0	0.00				0	0.00	0.00	0.00	0.00
6	52161520-MC-M01	Microphone				0	0.00					0	0.00					0	0.00				0	0.00	0.00	0.00	0.00
7	52161512-SP-K01	Speakers				0	0.00					0	0.00					0	0.00				0	0.00	0.00	0.00	0.00
8	32101514-AM-P01	Amplifier				0	0.00					0	0.00					0	0.00				0	0.00	0.00	0.00	0.00
9	52161517-EQ-E01	Equalizer				0	0.00					0	0.00					0	0.00				0	0.00	0.00	0.00	0.00
10	46171615-HD-C01	HD Camera				0	0.00					0	0.00					0	0.00				0	0.00	0.00	0.00	0.00
11	45121504-DS-C01	DSLR Camera				0	0.00					0	0.00					0	0.00				0	0.00	0.00	0.00	0.00
12	45121516-VH-C01	HD Video Camera				0	0.00					0	0.00					0	0.00				0	0.00	0.00	0.00	0.00
13	45121506-VC-C01	Video Conference Equipment				0	0.00					0	0.00					0	0.00				0	0.00	0.00	0.00	0.00
14	39112102-LB-B01	LED bulb				0	0.00					0	0.00					0	0.00				0	0.00	0.00	0.00	0.00
15	43212104-PI-M01	PRINTER, Inkjet, Monochrome				0	0.00					0	0.00					0	0.00				0	0.00	0.00	0.00	0.00
16	43212104-PI-C01	PRINTER, Inkjet, Color				0	0.00					0	0.00					0	0.00				0	0.00	0.00	0.00	0.00
17	43212105-PP-001	Portable Printer				0	0.00					0	0.00					0	0.00				0	0.00	0.00	0.00	0.00
18	43211509-AT-001	Android Tablet				0	0.00					0	0.00					0	0.00				0	0.00	0.00	0.00	0.00
19	43222610-HS-001	Hub/Switches				0	0.00					0	0.00					0	0.00				0	0.00	0.00	0.00	0.00
20	43222609-NR-001	Network Routers				0	0.00					0	0.00					0	0.00				0	0.00	0.00	0.00	0.00
21	43222640-WA-P01	Wireless Access Point				0	0.00					0	0.00					0	0.00				0	0.00	0.00	0.00	0.00
22	43211711-SF-001	Scanner, Flatbed				0	0.00					0	0.00					0	0.00				0	0.00	0.00	0.00	0.00
23	45111601-WP-P01	Wireless Pointing Device / Laser Pointer				0	0.00					0	0.00					0	0.00				0	0.00	0.00	0.00	0.00
24	81112306-MF-P01	Multi Function PRINTER				0	0.00					0	0.00					0	0.00				0	0.00	0.00	0.00	0.00
25	39121011-UP-S01	UNINTERRUPTIBLE POWER SUPPLY (UPS)				0	0.00					0	0.00					0	0.00				0	0.00	0.00	0.00	0.00
26	43191501-MP-001	Mobile Phone				0	0.00					0	0.00					0	0.00				0	0.00	0.00	0.00	0.00
27	43211711-SC-D01	Scanner, Colored, Double sided, feeder type				0	0.00					0	0.00					0	0.00				0	0.00	0.00	0.00	0.00
28	53121601-GB-001	GO BAG, for disaster relief, rescue operations				0	0.00					0	0.00					0	0.00				0	0.00	0.00	0.00	0.00
29	60104701-SP-001	Solar Panel				0	0.00					0	0.00					0	0.00				0	0.00	0.00	0.00	0.00
30	46161604-LV-L01	Life Vest / Life Jacket (for emergency purposes / emergency preparedness / for disaster relief / rescue operations)				0	0.00					0	0.00					0	0.00				0	0.00	0.00	0.00	0.00
31	26111607-CC-S01	Charge Controller and DC Inverter for Solar Panel				0	0.00					0	0.00					0	0.00				0	0.00	0.00	0.00	0.00
32	46181502-BF-V01	Bullet proof vest				0	0.00					0	0.00					0	0.00				0	0.00	0.00	0.00	0.00
33	25172502-WW-001	Wheels, _____ (type of vehicle)				0	0.00					0	0.00					0	0.00				0	0.00	0.00	0.00	0.00
34	40161513-FF-001	Fuel Filters				0	0.00					0	0.00					0	0.00				0	0.00	0.00	0.00	0.00
35	48101710-DW-F01	Drinking Water/ Fountain				0	0.00					0	0.00					0	0.00				0	0.00	0.00	0.00	0.00
36	26111729-AB-001	Auto Battery				0	0.00					0	0.00					0	0.00				0	0.00	0.00	0.00	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue / as of 30 April 2021	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT
37		External DVD Writer	unit	2	0	0	2	4,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	2000.00	4000.00
38		UPS, with AVR, Output Power Capacity: 300w / min. 500VA, Voltage: 230v	unit	1	0	0	1	4,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	4000.00	4000.00
39		Internet Security 5 Devices; 2 years Premium Protection for PC	pack	1	0	0	1	3,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	3500.00	3500.00
40		Webcam	unit		0	0	0	0.00	2	0	0	2	3,072.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	1536.00	3072.00
41		Epson Ink T6641 (Black)	bottle	3	0	0	3	1,200.00	3	0	0	3	1,200.00	3	0	0	3	1,200.00	3	0	0	3	1,200.00	12.00	350.00	4200.00
42		Epson Ink T6642 (Cyan)	bottle	3	0	0	3	1,200.00	3	0	0	3	1,200.00	3	0	0	3	1,200.00	3	0	0	3	1,200.00	12.00	350.00	4200.00
43		Epson Ink T6643 (Magenta)	bottle	3	0	0	3	1,200.00	3	0	0	3	1,200.00	3	0	0	3	1,200.00	3	0	0	3	1,200.00	12.00	350.00	4200.00
44		Epson Ink T6644 (Yellow)	bottle	3	0	0	3	1,200.00	3	0	0	3	1,200.00	3	0	0	3	1,200.00	3	0	0	3	1,200.00	12.00	350.00	4200.00
45		INK CART, EPSON (003), Black	cart	31	0	0	31	10,850.00	30	0	0	30	10,500.00	21	0	0	21	7,350.00	20	0	0	20	7,000.00	102.00	350.00	35700.00
46		INK CART, EPSON (003), Cyan	cart	15	0	0	15	5,250.00	13	0	0	13	4,550.00	8	0	0	8	2,800.00	4	0	0	4	1,400.00	40.00	350.00	14000.00
47		INK CART, EPSON (003), Magenta	cart	15	0	0	15	5,250.00	13	0	0	13	4,550.00	8	0	0	8	2,800.00	4	0	0	4	1,400.00	40.00	350.00	14000.00
48		INK CART, EPSON (003), Yellow	cart	15	0	0	15	5,250.00	12	0	0	12	4,200.00	8	0	0	8	2,800.00	4	0	0	4	1,400.00	39.00	350.00	13650.00
49		Ink, Epson T188 Magenta C13T188190	cart	0	0	0	0	0.00	1	0	0	1	1,600.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	1600.00	1600.00
50		Ink, Epson T188 Yellow C13T188190	cart	0	0	0	0	0.00	1	0	0	1	1,600.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	1600.00	1600.00
51		Ink, Epson T188 Cyan C13T188190	cart	0	0	0	0	0.00	1	0	0	1	1,600.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	1600.00	1600.00
52		Ink, Epson T188 Black C13T188190	cart	0	0	0	0	0.00	1	0	0	1	1,400.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	1400.00	1400.00
53		Ink cartridge, HP 955XL, black	cart	0	0	0	0	0.00	2	0	0	2	3,600.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	1800.00	3600.00
54		Ink cartridge, HP 955XL, cyan	cart	0	0	0	0	0.00	1	0	0	1	1,800.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	1800.00	1800.00
55		Ink cartridge, HP 955XL, magenta	cart	0	0	0	0	0.00	1	0	0	1	1,800.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	1800.00	1800.00
56		Ink cartridge, HP 955XL, yellow	cart	0	0	0	0	0.00	1	0	0	1	1,800.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	1800.00	1800.00
57		Drum Fujixeroc DocuCentre S2011	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	11,000.00	1.00	11000.00	11000.00
58		TONER CART, HP CB436A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	2	0	0	2	10,000.00	2	0	0	2	10,000.00	4.00	5000.00	20000.00
59		TONER Fujixeroc DocuCentre S2011	bottle	0	0	0	0	0.00	0	0	0	0	0.00	2	0	0	2	8,000.00	0	0	0	0	0.00	2.00	4000.00	8000.00
60		Drum unit, Fuji Xerox DCS 2011	unit	1	0	0	1	13,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	13000.00	13000.00
61		TONER, Gestetner copier, MP 2014	cart	1	0	0	1	4,000.00	1	0	0	1	4,000.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	4000.00	8000.00
62		Arch File, RED, Legal, 2-4" spine w/ 2 rings side clip, Capacity : 200-400 sheets	piece	0	0	4	4	700.00	0	0	0	0	0.00	4	0	0	4	700.00	0	0	0	0	0.00	8.00	175.00	1400.00
63		BALLPEN, ordinary, Black	piece	45	0	0	45	450.00	45	0	0	45	450.00	20	0	0	20	200.00	10			10	100.00	120.00	10.00	1200.00
64		BALLPEN, ordinary, Black	piece	7	0	0	7	84.00	13	0	0	13	156.00	6	4	0	10	120.00	6	3		9	108.00	39.00	12.00	468.00
65		BALLPEN, ordinary, Red	pc.	5	0	0	5	50.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	10.00	50.00
66		BALLPEN, ordinary, Red	piece	4	0	0	4	48.00	12	0	0	12	144.00	4	0	0	4	48.00	2			2	24.00	22.00	12.00	264.00
67		CLEAR SHEET PROTECTOR, Legal, 100 pieces/ pack	pack	0	0	3	3	1,080.00	0	0	0	0	0.00	3	0	0	3	1,080.00	0	0	0	0	0.00	6.00	360.00	2160.00
68		Compact Disc	piece	50	0	0	50	2,250.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50.00	45.00	2250.00
69		Custom Self Inking Stamp -Plate size 40 x 23 mm-with red ink pad/cartridge	piece	2	0	0	2	3,600.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	1800.00	3600.00
70		Data file box	piece	0	0	0	3	900.00	0	0	0	3	900.00	0	0	0	2	600.00	0	0	0	2	600.00	10.00	300.00	3000.00
71		Desk Organizer File Organizer, 2 layer, Document paper tray	piece	3	0	0	3	1,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	500.00	1500.00
72		Double Sided Tape 1 inch	roll	0	2	0	2	100.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	50.00	100.00
73		Double Sided Tape, 1"	roll	2	0	0	2	100.00	2	0	0	2	100.00	2	0	0	2	100.00	2	0	0	2	100.00	8.00	50.00	400.00
74		ENVELOPE, expanding, kraft, legal	piece	0	0	0	0	0.00	3	0	0	3	210.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	70.00	210.00
75		Highlighter Pen	piece	6	0	0	6	288.00	0	0	0	0	0.00	6	0	0	6	288.00	0	0	0	0	0.00	12.00	48.00	576.00
76		Laminating Film (size: 222 mm x 286 mm, 10 sheet/pack)	pack	0	0	0	0	0.00	1	0	0	1	125.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	125.00	125.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year	
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
77	Laminating Film (size: Legal, 10 sheet/pack)	pack	0	0	0	0	0.00	1	0	0	1	135.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	135.00	135.00
78	Money Detector Bulb	piece	0	0	0	0	0.00	3	0	0	3	360.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	120.00	360.00
79	Muratec Copier Toner TS-1820 (For Muratec 2835R)	unit	0	0	0	0	0.00	1	0	0	1	6,816.00	0	0	0	0	0.00	1	0	0	1	6,816.00	2.00	6816.00	13632.00
80	Numberer 8 digits, padsiz: 3mm	piece	1	0	0	1	200.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	200.00	200.00
81	Olympia single-strike carbon ribbon c	cartridge	0	0	0	0	0.00	7	0	0	7	5,250.00	0	0	0	0	0.00	0	0	0	0	0.00	7.00	750.00	5250.00
82	Photo Paper (A4 210 g/m2) 20 sheets/pack	pack	0	0	0	0	0.00	3	0	0	3	450.00	2	0	0	2	300.00	2	0	0	2	300.00	7.00	150.00	1050.00
83	Photo paper, Glossy, A4	pack	5	0	0	5	650.00	0	0	0	0	0.00	5	0	0	5	650.00	0	0	0	0	0.00	10.00	130.00	1300.00
84	Photopaper, A4	pack	0	0	0	0	0.00	1	0	0	1	150.00	2	0	0	2	300.00	1	0	0	1	150.00	4.00	150.00	600.00
85	PVC Cover A4 Size 10pc/pack	pack	0	0	0	0	0.00	1	0	0	1	100.00	1	0	0	1	100.00	0	0	0	0	0.00	2.00	100.00	200.00
86	PVC Cover Legal Size 10pc/pack	pack	0	0	0	0	0.00	1	0	0	1	120.00	1	0	0	1	120.00	0	0	0	0	0.00	2.00	120.00	240.00
87	PVC cover, A4 size 10pc/pack	pack	1	0	0	1	100.00	1	0	0	1	100.00	1	0	0	1	100.00	1	0	0	1	100.00	4.00	100.00	400.00
88	PVC cover, A4 size 10pc/pack	Pack	6	0	0	6	720.00	5	0	0	5	600.00	0	0	0	0	0.00	0	0	0	0	0.00	11.00	120.00	1320.00
89	PVC cover, A4 size 10pc/pack	pack	2	0	0	2	280.00	0	0	0	0	0.00	2	0	0	2	280.00	0	0	0	0	0.00	4.00	140.00	560.00
90	PVC Cover, legal	pack	2	0	0	2	240.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	120.00	240.00
91	PVC cover, legal size 10pc/pack	Pack	6	0	0	6	720.00	6	0	0	6	720.00	1	0	0	1	120.00	1	0	0	1	120.00	14.00	120.00	1680.00
92	PVC cover, legal size 10pc/pack	pack	1	0	0	1	150.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	150.00	150.00
93	PVC cover, legal size 10pc/pack	pack	2	0	0	2	340.00	0	0	0	0	0.00	2	0	0	2	340.00	0	0	0	0	0.00	4.00	170.00	680.00
94	RING BINDER, plastic, (1"x44")	piece	0	0	0	0	0.00	1	0	0	1	50.00	2	0	0	2	100.00	0	0	0	0	0.00	3.00	50.00	150.00
95	RING BINDER, plastic, (1"x44")	piece	2	0	0	2	120.00	6	0	0	6	360.00	2	0	0	2	120.00	2	0	0	1	60.00	11.00	60.00	660.00
96	RING BINDER, plastic, (1"x44")	piece	3	0	0	3	210.00	0	0	0	0	0.00	3	0	0	3	210.00	0	0	0	0	0.00	6.00	70.00	420.00
97	RING BINDER, plastic, (1/2"x44")	piece	2	0	0	2	80.00	7	0	0	7	280.00	4	0	0	4	160.00	2	0	0	1	40.00	14.00	40.00	560.00
98	RING BINDER, plastic, (1/2"x44")	piece	3	0	0	3	150.00	0	0	0	0	0.00	4	0	0	4	200.00	0	0	0	0	0.00	7.00	50.00	350.00
99	RING BINDER, plastic, (2"x44")	piece	0	0	0	0	0.00	4	0	0	4	280.00	0	0	0	0	0.00	0	0	0	0	0.00	4.00	70.00	280.00
100	RING BINDER, plastic, (3/4"x44")	piece	0	0	0	0	0.00	5	0	0	5	200.00	2	0	0	2	80.00	0	0	0	0	0.00	7.00	40.00	280.00
101	Rubber For Self-inking Stamp Trodat professional 5460	piece	0	0	0	0	0.00	1	0	0	1	1,500.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	1500.00	1500.00
102	Specialty Paper, A4	pack	0	0	0	0	0.00	1	0	0	1	100.00	2	0	0	2	200.00	1	0	0	1	100.00	4.00	100.00	400.00
103	Specialty Paper, legal	pack	0	0	0	0	0.00	1	0	0	1	120.00	2	0	0	2	240.00	1	0	0	1	120.00	4.00	120.00	480.00
104	SPECIALTY BOARD	pack	30	0	0	30	3,300.00	0	0	0	0	0.00	30	0	0	30	3,300.00	0	0	0	0	0.00	60.00	110.00	6600.00
105	Specialty Paper 8.5 x 13; 10pcs per pack	pack	0	0	0	3	240.00	0	0	0	3	240.00	0	0	0	3	240.00	0	0	0	3	240.00	12.00	80.00	960.00
106	Specialty Paper (White, A4, 10's)	pack	0	0	0	0	0.00	3	0	0	3	360.00	2	0	0	2	240.00	0	0	0	0	0.00	5.00	120.00	600.00
107	Specialty Paper (White, Legal, 10's)	pack	0	0	0	0	0.00	3	0	0	3	450.00	2	0	0	2	300.00	0	0	0	0	0.00	5.00	150.00	750.00
108	Specialty Paper Color: Pale Cream Size: A4, 10's	pack	3	0	0	3	360.00	6	0	0	6	360.00	5	0	0	5	360.00	3	0	0	3	360.00	17.00	120.00	2040.00
109	Specialty Paper Color: Pale Cream Size: Legal, 10's	pack	0	0	0	0	0.00	3	0	0	3	450.00	2	0	0	2	300.00	0	0	0	0	0.00	5.00	150.00	750.00
110	Specialty Paper Color: Pale Cream Size: Legal, 10's	pack	0	0	0	3	450.00	0	0	0	3	450.00	0	0	0	3	450.00	0	0	0	3	450.00	12.00	150.00	1800.00
111	Specialty Paper letter 10's assorted	pack	0	0	0	3	300.00	0	0	0	3	300.00	0	0	0	3	300.00	0	0	0	3	300.00	12.00	100.00	1200.00
112	Sticker Paper, A4 glossy, 10's/pack	pack	4	0	0	4	400.00	4	0	0	4	400.00	2	0	0	2	200.00	4	0	0	4	400.00	14.00	100.00	1400.00
113	Sticker paper, Glossy, A4	pack	10	0	0	10	500.00	0	0	0	0	0.00	10	0	0	10	500.00	0	0	0	0	0.00	20.00	50.00	1000.00
114	Disinfectant Spray 19oz, 99.9% kills bacteria and viruses, at least 500g	can	0	0	0	0	0.00	2	0	0	2	1,300.00	2	0	0	2	1,300.00	2	0	0	2	1,300.00	6.00	650.00	3900.00
115	Doormat, cloth	pc.	10	0	0	10	500.00	0	0	0	0	0.00	10	0	0	10	500.00	0	0	0	0	0.00	20.00	50.00	1000.00
116	Glass Cleaner, at least 500ml.	bottle	2	0	0	2	500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	250.00	500.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year	
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
117	Atomizer, plastic, 100ml.	bottle	1	0	0	1	72.01	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	72.01	72.01
118	Adapter Plug, universal	pc.	10	0	0	10	800.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	80.00	800.00
119	Adapter Socket, triple tap to flat pin plug	pc.	5	0	0	5	500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	100.00	500.00
120	Universal outlet extension cord, 5 gang with switch, at least 1.83m length, rigid brass strips	pc.	1	0	0	1	600.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	600.00	600.00
121	Cable Clip, for PDX	pack	3	0	0	3	405.00	0	0	0	0	0.00	2	0	0	2	270.00	0	0	0	0	0.00	5.00	135.00	675.00
122	Cable Clip, for Telephone	pack	2	0	0	2	240.00	0	0	0	0	0.00	2	0	0	2	240.00	0	0	0	0	0.00	4.00	120.00	480.00
123	Cutting Disc, 4"	piece	3	0	0	3	540.00	3	0	0	3	540.00	3	0	0	3	540.00	3	0	0	3	540.00	12.00	180.00	2160.00
124	Electrical Tape, Size: (0.16mm x 19mm x 16m)	piece	10	0	0	10	400.00	10	0	0	10	400.00	10	0	0	10	400.00	10	0	0	10	400.00	40.00	40.00	1600.00
125	Faucet, ordinary	piece	0	0	0	0	0.00	0	0	0	0	0.00	20	0	0	20	4,000.00	0	0	0	0	0.00	20.00	200.00	4000.00
126	Female Adaptor, 1"	piece	5	0	0	5	200.00	5	0	0	5	200.00	5	0	0	5	200.00	5	0	0	5	200.00	20.00	40.00	800.00
127	Female Adaptor, 1/2"	piece	5	0	0	5	150.00	5	0	0	5	150.00	5	0	0	5	150.00	5	0	0	5	150.00	20.00	30.00	600.00
128	G.I. Wire, #16	kilogram	2	0	0	2	240.00	0	0	0	0	0.00	2	0	0	2	240.00	0	0	0	0	0.00	4.00	120.00	480.00
129	Male Adaptor, 1"	piece	5	0	0	5	200.00	5	0	0	5	200.00	5	0	0	5	200.00	5	0	0	5	200.00	20.00	40.00	800.00
130	Male Adaptor, 1/2"	piece	5	0	0	5	150.00	5	0	0	5	150.00	5	0	0	5	150.00	5	0	0	5	150.00	20.00	30.00	600.00
131	PVC Coupling, 1"	piece	20	0	0	20	700.00	0	0	0	0	0.00	20	0	0	20	700.00	0	0	0	0	0.00	40.00	35.00	1400.00
132	PVC Coupling, 1/2"	piece	20	0	0	20	400.00	0	0	0	0	0.00	20	0	0	20	400.00	0	0	0	0	0.00	40.00	20.00	800.00
133	PVC Elbow, 1"	piece	20	0	0	20	700.00	0	0	0	0	0.00	20	0	0	20	700.00	0	0	0	0	0.00	40.00	35.00	1400.00
134	PVC Elbow, 1/2"	piece	20	0	0	20	600.00	0	0	0	0	0.00	20	0	0	20	600.00	0	0	0	0	0.00	40.00	30.00	1200.00
135	PVC Solvent, 400cc	can	3	0	0	3	1,200.00	2	0	0	2	800.00	3	0	0	3	1,200.00	2	0	0	2	800.00	10.00	400.00	4000.00
136	PVC Tee, 1"	piece	20	0	0	20	800.00	0	0	0	0	0.00	20	0	0	20	800.00	0	0	0	0	0.00	40.00	40.00	1600.00
137	PVC Tee, 1/2"	piece	20	0	0	20	600.00	0	0	0	0	0.00	20	0	0	20	600.00	0	0	0	0	0.00	40.00	30.00	1200.00
138	Receptacle, 4x4	piece	5	0	0	5	375.00	5	0	0	5	375.00	5	0	0	5	375.00	5	0	0	5	375.00	20.00	75.00	1500.00
139	Refill of Acetylene, Capacity: 300psi	tank	0	0	0	0	0.00	1	0	0	1	1,800.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	1800.00	1800.00
140	Refill of Oxygen, Capacity: 1800psi	tank	0	0	0	0	0.00	1	0	0	1	1,000.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	1000.00	1000.00
141	Rubber Tape, Self-fusing, Size: (0.8mm x 19mm x 8m)	roll	1	0	0	1	200.00	0	0	0	0	0.00	1	0	0	1	200.00	0	0	0	0	0.00	2.00	200.00	400.00
142	Saw File, #4	piece	3	0	0	3	570.00	0	0	0	0	0.00	3	0	0	3	570.00	0	0	0	0	0.00	6.00	190.00	1140.00
143	Staple Wire, #1	box	2	0	0	2	180.00	1	0	0	1	90.00	2	0	0	2	180.00	1	0	0	1	90.00	6.00	90.00	540.00
144	Teflon Tape, 3/4"	piece	10	0	0	10	300.00	5	0	0	5	150.00	10	0	0	10	300.00	5	0	0	5	150.00	30.00	30.00	900.00
145	Welding Rod, Special	kilogram	2	0	0	2	474.44	0	0	0	0	0.00	2	0	0	2	474.44	0	0	0	0	0.00	4.00	237.22	948.88
146	Surgical Mask 3-ply	piece	0	0	0	0	0.00	100	0	0	100	1,404.00	50	0	0	50	702.00	50	0	0	50	702.00	200.00	14.04	2808.00
147	Face Shield, acetate transparent	piece	0	0	0	0	0.00	6	0	0	6	150.00	5	0	0	5	125.00	5	0	0	5	125.00	16.00	25.00	400.00
148	Face Shield, Direct Splash Protection	piece	5	0	0	5	624.00	0	0	0	0	0.00	5	0	0	5	624.00	0	0	0	0	0.00	10.00	124.80	1248.00
149	Landline Telephone with Hands Free Speakerphone, 2 Line LCD Display, Caller ID Compatible	unit	1	0	0	1	3,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	3000.00	3000.00
150	Official receipt, customized, 500's/box	pad	0	0	0	0	0.00	8	0	0	8	19,601.84	0	0	0	0	0.00	0	0	0	0	0.00	8.00	2450.23	19601.84
151	Checkbook	box	0	0	0	0	0.00	8	0	0	8	5,080.00	0	0	0	0	0.00	0	0	0	0	0.00	8.00	635.00	5080.00


Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
152	Employees leave card	piece	500	0	0	500	3,500.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	500.00	7.00	3500.00
<b>A. TOTAL</b>																							P		1,029,090.91	
<b>B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)</b>																							P		102,909.09	
<b>C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)</b>																							P		-	
<b>D. GRAND TOTAL (A + B + C)</b>																							P		1,132,000.00	
<b>E. APPROVED BUDGET BY THE AGENCY HEAD</b> In Figures and Words:																										


We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

  
 Ms. MARIFE G. GALVEZ  
 Head, Procurement Office

Certified Funds Available / Certified Appropriate Funds Available: Approved by:

  
 Mr. KENNETH S. LAGUATAN / Ms. ELEONOR T. LANA  
 Accountant / Budget Officer

DR. TIRSO A. RONQUILLO  
 University President 

Date Prepared: August 27, 2021